

**L.N. 108 of 2017****Public Administration Act  
(Cap. 497)****Public Administration Act  
(Amendment of Second Schedule) Order, 2017**

IN EXERCISE of the powers conferred by article 8 of the Public Administration Act, the Prime Minister has made the following order:

Citation.

1. This title of this order is Public Administration Act (Amendment of Second Schedule) Order, 2017, and this order shall be read and construed as one with the Second Schedule of the Public Administration Act, hereinafter referred to as "the Second Schedule".

Cap. 497.

Substitutes the  
Second  
Schedule to the  
Public  
Administration  
Act.  
Cap. 497.

2. The Second Schedule to the Public Administration Act shall be substituted by the following:

**"Second Schedule  
Departments  
(Article 8)**

In each part of this Schedule departments are listed in alphabetical order according to the functional element of their title (Social Security rather than Department of Social Security).

**Part I**

Departments other than those not subject to ministerial control

| <b>Department</b>                                     | <b>Head of department</b>                   | <b>Other offices with statutory powers (article 10)</b> | <b>Equivalent title at law (article 10)</b>                                     | <b>Function of the department</b>                                                                                                                                              |
|-------------------------------------------------------|---------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department of Active Ageing and Community Care</b> | Director (Active Ageing and Community Care) |                                                         |                                                                                 | To implement the National Active Ageing, the National Dementia Strategy as well as all services for older persons both at community and residential basis on a national level. |
| <b>Benefit Fraud and Investigation Department</b>     | Director (Benefit Fraud and Investigation)  |                                                         | Director responsible for the Benefit Fraud and Investigation Department         | To investigate fraud by individuals receiving benefits and allowances payable under the Social Security Act                                                                    |
| <b>Cabinet Office</b>                                 | Secretary to the Cabinet                    |                                                         |                                                                                 | To support the workings of Cabinet                                                                                                                                             |
| <b>Department of Civil Protection</b>                 | Director (Civil Protection)                 |                                                         |                                                                                 | To provide fire-fighting and rescue services and take protective action against natural, industrial and other emergencies                                                      |
| <b>Commerce Department</b>                            | Director General (Commerce)                 |                                                         | Comptroller of Industrial Property<br>Director of Trade<br>Director of Industry | To monitor and provide assistance to small enterprises and craft industries, and to regulate intellectual property and trade                                                   |
| <b>Department of Contracts</b>                        | Director General (Contracts)                |                                                         | Head of the Department of Contracts                                             | To regulate, monitor, manage and approve contracts issued by Government departments                                                                                            |

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|---------------------------------------------|----------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Courts of Justice Department</b>         | Director General (Courts)                    | Director (Civil Courts and Civil Tribunals, Malta)       | Director, Civil Courts and Tribunals<br>Registrar, Civil Courts and Tribunals       | To support and facilitate the administration of justice                                                                                                                          |
|                                             |                                              | Director (Criminal Courts and Criminal Tribunals, Malta) | Director, Criminal Courts and Tribunals<br>Registrar, Criminal Courts and Tribunals |                                                                                                                                                                                  |
|                                             |                                              | Director (Gozo Courts and Tribunals)                     | Director, Gozo Courts and Tribunals<br>Registrar, Gozo Courts and Tribunals         |                                                                                                                                                                                  |
|                                             |                                              |                                                          |                                                                                     |                                                                                                                                                                                  |
| <b>Customs Department</b>                   | Director General (Customs)                   |                                                          | Commissioner for Revenue<br>Comptroller of Customs                                  | To collect customs and excise duties and curb illegal imports while facilitating trade                                                                                           |
| <b>Economic Policy Department</b>           | Director General (Economic Policy)           |                                                          |                                                                                     | To provide expert advice and assistance to Government in the formulation of economic policy and the management of economic activity                                              |
| <b>Fisheries and Aquaculture Department</b> | Director General (Fisheries and Aquaculture) |                                                          |                                                                                     | To promote, develop and regulate aquaculture                                                                                                                                     |
| <b>Department of Information</b>            | Director (Information)                       |                                                          | Press Registrar                                                                     | To provide the public with up-to-date, comprehensive and meaningful information on Government policies, services and activities, and on matters which may be of public interest. |
| <b>Inland Revenue Department</b>            | Director General (Inland Revenue)            |                                                          | Commissioner for Revenue                                                            | To administer fiscal legislation in relation to income and other taxes                                                                                                           |

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|----------------------------------------|----------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department of Justice</b>           | Director (Justice)                                 |                                         | To coordinate, support and supervise the functions of all areas in the Justice sector.                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Local Government Department</b>     | Director (Local Government Monitoring and Support) | Director responsible for Local Councils | To support and monitor activities of the Local Councils                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>People and Standards Department</b> | Director General (People and Standards)            |                                         | To provide a framework that enables ministries and departments to plan for their human resources efficiently and for the management of the people relations and wellbeing, to manage corporate human resources data systems, resourcing and compliance to directives and procedures, to establish and ensure adherence to the levels of good quality and standards, and be in charge of strategic human resource management, and lead and coordinate industrial relations |
| <b>Malta Police Force</b>              | Commissioner of Police                             | Principal Immigration Officer           | To preserve peace and order, to detect and investigate offences, and to prosecute offenders; to control immigration into Malta                                                                                                                                                                                                                                                                                                                                            |
| <b>Probation and Parole</b>            | Director (Probation and Parole)                    | Director of Probation Services          | To help ensure social stability in Maltese society by contributing to minimise the frequency of crime and by ensuring the re-integration of offenders into society, through probation, parole and victim support services                                                                                                                                                                                                                                                 |

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|--------------------------------------------|-----------------------------------------|-----------------------------------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Rural Development Department</b>        | Director General<br>(Rural Development) |                                                           |                            | To promote and develop farming and regulate the upkeep of public gardens                                                                                                                       |
|                                            |                                         | Director<br>(Agriculture)                                 | Director of<br>Agriculture |                                                                                                                                                                                                |
| <b>Department of Social Security</b>       | Director General<br>(Social Security)   |                                                           |                            | To administer the social security (contributory and non-contributory) scheme and provide timely financial assistance and other social benefits, pensions and allowances to eligible applicants |
| <b>Social Welfare Standards Department</b> | Director<br>(Social Welfare Standards)  | Director of the Department responsible for social welfare |                            | To regulate the welfare sector and ensure that the providers of social welfare services comply with set standards                                                                              |
| <b>Superintendence of Public Health</b>    | Superintendent of Public Health         | Superintendent of Public Health                           |                            | To regulate and safeguard public health and to regulate the provision of health care by both public and private sector providers                                                               |
| <b>Tax Compliance Unit</b>                 | Head<br>(Tax Compliance Unit)           |                                                           |                            | To curb tax evasion                                                                                                                                                                            |
| <b>Treasury Department</b>                 | Accountant General                      | Accountant General                                        |                            | To maintain a uniform accounting system across Government departments; supervise, monitor and report on all Government financial transactions and manage Public Debt.                          |
| <b>VAT Department</b>                      | Director General<br>(VAT)               | Commissioner for Revenue                                  |                            | To ensure that all persons performing an economic activity for a consideration duly register under the VAT Act, and collect dues                                                               |

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|--------------------------------------------|---------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Works and Infrastructure Department</b> | Director General (Works and Infrastructure) | Director of Public Works<br>Superintendent of Public Works | To design, plan and carry out public infrastructure works and projects.<br>To provide ancillary building projects services, manufacturing services, public cleansing services and a regulatory framework for the building construction industry |
|--------------------------------------------|---------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Part II

### Departments not subject to ministerial control

| Department                                          | Head of department                                   | Other offices with statutory powers (article 10) | Equivalent title at law (article 10)                    | Function of the department                                                                              |
|-----------------------------------------------------|------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>Electoral Office</b>                             | Chief Electoral Commissioner                         |                                                  |                                                         | To support the Electoral Commission in the exercise of its functions                                    |
| <b>Internal Audit and Investigations Department</b> | Director General (Internal Audit and Investigations) |                                                  | Director, Internal Audit and Investigations Directorate | To conduct internal audits and investigations under the Internal Audit and Financial Investigations Act |
| <b>Office of the President</b>                      | Secretary to the Presidency                          |                                                  |                                                         | To support the President in the fulfilment of his constitutional duties                                 |
| <b>Office of the Public Service Commission</b>      | Executive Secretary, Public Service Commission       |                                                  | Executive Secretary to the Commission                   | To support the Public Service Commission in the exercise of its functions                               |

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