

L.N. 58 of 1992

**EDUCATION ACT, 1988
(ACT XXIV OF 1988)**

**Bye-Laws for the Diploma in Educational
Administration and Management**

IN exercise of the powers conferred upon him by sections 28(5) and 29(6) of the Education Act, 1988, the Chancellor of the University of Malta has promulgated the following Bye-Laws made by the Board of the Faculty of Education of the University of Malta in virtue of the powers conferred upon it by section 35(1) of the said Act, and which have been approved by the Senate of the University of Malta as required by section 35(2) of the said Act.

Citation

These Bye-Laws may be cited as the Bye-Laws for the Diploma in Educational Administration and Management and are applicable to courses starting in 1990 or later.

**Bye-Laws for the Diploma in
Educational Administration and Management**

(Applicable to courses starting in 1990 or later)

1. Admission Requirements

1.1 A candidate shall be admitted to the course for the Diploma in Educational Administration and Management if he is in possession of a locally recognised teaching qualification together with five years' teaching experience.

1.2 A candidate who holds a post of Assistant Head of School or a higher administrative position in Education will also be considered for admission to the course.

2. Course Programme

2.1 The course programme shall consist of a minimum of 30 study-units in the following course components:—

A. Theoretical Perspectives for the Study of Educational Administration	10 units
B. The Planning and Management of Educational Institutions	10 units
C. Current Issues in Educational Theory and Practice	5 units
D. Long Essay/Project	5 units

2.2 The course, which is spread over two years of part-time study, is divided in two parts of one year's duration each.

2.3 A candidate must complete the course in not less than two years and not more than three years, except with Senate's permission given for special reasons on the advice of the Faculty Board.

3. Assessment

3.1 A candidate shall be considered to have satisfied the assessment criteria of the course if he:

- (a) completes successfully Parts One and Two of the course;
- (b) is successful in the Final Examination;
- (c) completes successfully the Long Essay or the Project.

3.2 A candidate shall be required to complete successfully Part One of the course before proceeding to Part Two.

3.3 A candidate completes successfully each part of the course, if he obtains a minimum of eleven credits in that part.

3.4 The result obtained in each unit is given in one of the following grades according to merit: for a successfully completed unit A, B, C, D in descending order; F signifies a failure.

3.5 A candidate shall not be allowed to continue the course if in any part of the course he fails to obtain a minimum of nine credits.

3.6 A candidate who in either part of the course obtains a minimum of nine credits but fails to obtain eleven credits, shall be allowed to re-sit the failed study-units once within a period of 12 months from the start of that part. Credits obtained following a re-sit shall carry the minimum grade.

3.7 A candidate shall be required to obtain an aggregate minimum pass-mark in the Final Examination which shall consist of two synoptic examination papers. Candidates who fail the Final Examination shall be allowed to re-sit the Final Examination once within a period of 12 months from the end of the course. A pass-mark will be the highest mark that can be awarded.

3.8 A candidate shall be required to submit successfully a Long Essay of approximately eight thousand words, or a project deemed to be of equivalent academic standard. A candidate who fails the Long Essay/Project shall be allowed to re-submit it once within a period of twelve months.

4. Certification

4.1 On the successful completion of the course a candidate shall be awarded the Diploma in Educational Administration and Management.

5. Applicability

5.1 These Bye-Laws shall apply to courses starting in 1990 or later.