

L.N. 145 of 1995

**SMALL CLAIMS TRIBUNAL ACT, 1995
(ACT NO. V of 1995)**

Small Claims Tribunal Rules, 1995

IN exercise of the powers vested in him by section 16 of the Small Claims Tribunal Act, 1995, the Minister of Justice and the Arts with the concurrence of the Minister of Finance has made the following rules:—

1. These rules may be cited as the Small Claims Tribunal Rules, 1995. Title.

2. In these rules, unless the context otherwise requires — Definitions.

“Act” means the Small Claims Tribunal Act, 1995;

“Code” means the Code of Organization and Civil Procedure. Cap. 12.

3. (1) To make a claim, a claimant shall: Making a claim.

(a) fill in the claim form contained in the First Schedule to these rules;

(b) file the claim in the Registry of the Tribunal;

(c) pay the fee prescribed in Tariff A of the Second Schedule to these rules;

(d) request the Tribunal to serve the claim on the defendant.

(2) Where a claim is made against more than one defendant, a claimant shall name each such defendant; provided that the claim may not be made against more than one defendant unless the cause for the claim against each defendant is connected. Such claim shall be served on all the defendants mentioned in the claim.

4. (1) On receiving the claim, the defendant may: Replying to a claim.

- (a) pay the amount claimed directly to the claimant; or
- (b) file a reply wherein he —
 - (i) admits all or part of the claim;
 - (ii) opposes all or part of the claim;
 - (iii) makes a counterclaim against the claimant.

(2) The defendant shall file his reply to the claim within eighteen days from the date when he was served with the notice of claim.

(3) In replying to the claim, the defendant shall:

- (a) complete the reply form contained in the First Schedule to these rules;
- (b) file the reply in the Registry of the Tribunal;
- (c) pay the fee prescribed in Tariff A of the Second Schedule to these rules;
- (d) request the Tribunal to serve the reply on the claimant and on any other defendant, if any.

Counterclaim.

5. (1) A defendant may make a counterclaim against the claimant in his reply.

(2) A claimant may reply to a counterclaim by filing a counterclaim reply.

Third parties.

6. (1) If a defendant thinks that someone else should pay the claim, he shall, in his reply, indicate that such other person should pay all or part of the claim.

(2) The defendant shall serve the third party through the Tribunal with:

- (a) a copy of the claim; and
- (b) a copy of his reply; and
- (c) a notice to a third-party; and
- (d) a blank reply form.

(3) In replying, a third party shall follow the procedure for replying to a claim mentioned in rules 4 and 5 of these Rules.

7. (1) A party may during the first sitting request the Adjudicator to authorise any change in anything contained in the claim, counterclaim, reply, counterclaim reply or other act filed by such party.

Changing or withdrawing a claim, counterclaim, reply or counterclaim reply.

(2) If the Adjudicator considers such request to be justified and reasonable, he shall during the same hearing order the Registrar to make the necessary change. No further changes shall be permitted.

(3) If the Adjudicator accedes to a party's request to change anything in a claim, counterclaim, reply or other act, he shall during the same hearing ascertain himself that the other parties are given the opportunity to request any changes to their claim, counterclaim, reply or counterclaim reply in view of the changes accepted by the Adjudicator in terms of paragraph (2) of this rule.

8. (1) A party may withdraw a claim or a counterclaim during any hearing or by means of a note filed in the Registry.

Withdrawal of a claim or counterclaim.

(2) A party who withdraws a claim or a counterclaim may not later proceed with it or file another claim with respect to the same claim or counterclaim.

9. (1) A witness may be summoned to give evidence or produce any document before the Tribunal by being served, through the Tribunal, with a summons to attend at the date and time indicated therein, at least three days before the date when the witness is required to give evidence.

Witnesses.

(2) If a witness duly summoned fails to attend the hearing, the Tribunal may order that the witness be brought under arrest for a later hearing.

10. (1) The Registrar shall notify each of the parties of the date and time of the trial. If one or more of the parties does not attend the hearing the Adjudicator shall order the Registrar to notify that party or parties of the date of the adjournment of that claim.

Procedure for the trial of a claim.

(2) Each claim shall be tried separately.

(3) The Tribunal shall not adjourn the trial unless it considers that there are valid reasons for doing so. The Adjudicator shall ensure himself that the reasons for adjournment are stated in the order for adjournment.

(4) The Tribunal shall hold the trial in public unless all the parties thereto otherwise agree.

Production of evidence.

11. A party may present either oral or documentary evidence or both such types of evidence in support of his case.

Relief from observance of the rules.

12. The Adjudicator may relieve any party who is not represented by an advocate or legal procurator or any other professional representative, from the consequences of the failure to comply with any of these rules, if it is shown that this was due to mistake, oversight or any other reason which the Adjudicator considers to be valid. In such cases the Adjudicator may make any order which he considers to be just.

Curators.

13. The provisions of Title IX of Book First and of Title XI of Book Third of the Code and any other provisions of the said Code relating to curators shall *mutatis mutandis* apply to parties to proceedings before the Tribunal.

Appeals before the Court of Appeal.

14. (1) An appeal from a decision of the Tribunal shall be filed in the Registry of the Superior Courts by an application made to the Court of Appeal within eighteen days from the date on which the Adjudicator delivered his decision.

(2) The appellant shall through the Registrar notify the other party or parties of the application of appeal.

(3) The defendant shall answer the application of appeal within eighteen days from the date on which the application of appeal is served on him.

(4) The Court of Appeal shall, in hearing the appeal, apply the provisions set out in the Act.

(5) The Registrar shall tax the costs of the appeal proceedings in terms of the tariffs set out in the Second Schedule to these rules and in terms of the tariffs set out in the Code in so far as such tariffs are not repugnant to the provisions of the Act and of these rules.

Service.

15. The claim, the counter-claim, the reply, the counterclaim reply, the notice to third parties and all other acts requiring to be served on any party shall be notified in terms of section 187 of the Code.

Taxation of fees for professional service.

16. (1) Fees payable to advocates and legal procurators assisting the parties to the dispute shall be taxed by the Registrar in terms of Tariff C of the Second Schedule to these rules.

(2) The Registrar shall tax such fees *arbitrio boni viri*.

(3) Costs shall be taxed and assessed by the Registrar, and the assessment made by him may not be impugned after the expiration of one month. Such period, in regard to the person applying for the taxed bill of costs, shall commence to run from the day on which the taxed bill was issued and, in regard to any other person duly served with such taxed bill by means of a judicial act, from the date of such service.

(4) The taxation of costs and fees drawn up by the Registrar may be impugned by means of an application addressed to the Adjudicator praying him to amend that taxation.

SCHEDULES

FIRST SCHEDULE

Forms

- FORM 1: Notice of Claim.
- FORM 2: Reply.
- FORM 3: Counterclaim Reply.
- FORM 4: Notice of Hearing.
- FORM 5: Notice of a Claim Set Down Again for Hearing.
- FORM 6: Notice to a Third Party.
- FORM 7: Summons to Witness.
- FORM 8: Order of Escort.
- FORM 9: Blank Application.
- FORM 10: Application of Appeal.
- FORM 11: Answer to the Application of Appeal.
- FORM 12: Taxation of Costs for Professional Services.

NOTICE OF CLAIM
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

FROM
Fill in the name, address and
telephone of the person(s)
making the claim

CLAIMANT

TO
Fill in the name, address and
telephone number of the
person(s) the claim is against

DEFENDANT

NOTICE TO THE PARTY AGAINST WHOM THE CLAIM IS MADE
Whoever is served with this notice of claim, must within 18 days from the date of service file a reply. If he fails to do so, the Tribunal may then proceed to determine the dispute in his absence.

Tribunal staff will fill in this
part

FOR OFFICE USE ONLY	
AMOUNT CLAIMED	Lm
FILING FEES	Lm
SERVICE FEES	Lm
TOTAL	Lm

PARTICULARS OF THE CLAIM

WHERE?
Tell where this
happened

--

WHEN?
Tell when this
happened

--

HOW MUCH?
State how much is
being claimed
from the defendant

Lm

STEP 1 COMPLETE the NOTICE OF CLAIM using a typewriter or writing clearly. Make sure that all the copies are legible. STEP 2 FILE the NOTICE OF CLAIM by taking it to the Small Claims Tribunal Registry. You must pay a filing fee, which depends on the amount you are claiming and a service fee. The staff will check the form and when it is accepted for filing, apply the registry stamp, add on filing and service fees and assign a file number. The Registrar will then proceed to serve on your behalf the defendant with a copy of the Notice of Claim. STEP 3 WHAT HAPPENS AFTER If the defendant files a reply, you will be served with a copy of the reply.	FROM You must be sure that the address that you give is correct because this is where the Registry will send you any further notices or information. If your address changes at any time please notify the Registry immediately. TO Be sure that you have the correct address of defendant. If there is more than one defendant put both names (side by side) in the space provided. In such a case however make sure that the claim is a result of the same transaction. WHAT HAPPENED? You do not need to tell everything about your case here. You must tell just enough to let defendant know what the case is all about. Keep your description brief. You will have a full opportunity to present all the facts during the trial. WHERE? A Notice of Claim must be filed in the Registry of the Tribunal where the transaction to which the claim refers took place. HOW MUCH? You must here state the amount of your money claim. The said amount cannot exceed one hundred liri (Lm100).
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PARTICULARS OF THE CLAIM — continued

**LIST YOUR
WITNESSES IN THIS
PART**

Name and address of persons you intend to call as witness

**WHAT
HAPPENED?**

Say what is being claimed,
stating briefly the facts that
led to the dispute

ATTACH EXTRA SHEETS IF SPACE IS INSUFFICIENT	
Signature of claimant	Date

FORM 2

REGISTRY FILE NUMBER
LOCATION

REPLY
IN THE SMALL CLAIMS TRIBUNAL

TO

Fill in the name, address and telephone number of the person making the claim against you

CLAIMANT

FROM

Fill in the name, address and telephone number of the defendant filing this reply

DEFENDANT

NOTICE TO DEFENDANT

If with your reply you want to make a counterclaim then you should complete the part of this form entitled "Reply with Counterclaim".

**WHERE DEFENDANT THINKS SOMEONE ELSE
SHOULD PAY THE CLAIM**

If you think that someone else should pay the claim, whether in full or in part, you should indicate such other party and serve him with a copy of the claim made against you, your reply, a notice to a third party form and a blank reply form.

Tribunal staff will fill in this part

*Amount claimed is only applicable if you as a defendant are also making a counterclaim together with this reply

FOR OFFICE USE ONLY	
AMOUNT CLAIMED*	Lm
FILING FEES	Lm
SERVICE FEES	Lm
TOTAL	Lm

STEP 1 COMPLETE the REPLY using a typewriter or writing clearly. Make sure that all copies are legible. STEP 2 FILE the REPLY by taking it to the Small Claims Tribunal Registry where the NOTICE OF CLAIM against you was filed. The staff will check your form and if it is in order, accept it for filing. The REPLY must be filed within the 18 days from when you are served with the NOTICE OF CLAIM. STEP 3 Where defendant thinks that someone else should pay the claim, he should fill that part of the form which concerns a third party. STEP 4 WHAT HAPPENS AFTER THEN the Tribunal will send a copy of your Reply to the claimant and set a date for trial. You will receive a notice informing you of the date and place when the dispute will be heard.	FROM This is where you identify the party who is filing this Reply. Give an address where notices and other information about the dispute can be sent to you. If this address changes at any time be sure to inform the Tribunal Registrar. DISPUTE You do not need to tell everything about your case here. You must tell just enough to indicate to the claimant and to the Tribunal what parts of the claim you dispute and why. If there is anything in the Notice of Claim with which you agree, be sure to include that in your reply. COUNTERCLAIM If you want to make a counterclaim that is a claim against the claimant, then together with your reply you must also complete that part of the form entitled "Reply with Counterclaim" following the instructions on this form. To make a counterclaim your own claim must be connected to or related to the claim that the claimant has made against you. THIRD PARTY A third party is a person who is neither the claimant nor the defendant but someone else whom the defendant thinks is responsible to pay the amount of money claimed by the claimant. To fill this part of the form follow the instructions on the form itself.
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PARTICULARS OF YOUR REPLY

**LIST YOUR
WITNESSES IN
THIS PART**

Name and address of whom you intend to call as witness
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DISPUTE

State if you are disputing the claim being made. If you are then explain with what you disagree and why.

ATTACH SEPARATE SHEETS IF SPACE IS NOT ENOUGH	
Defendant's signature	Date

REPLY WITH COUNTERCLAIM

If defendant wishes to make a counterclaim, the following part should also be filled.

WHERE?
Tell where
this happened

WHEN?
Tell when
this happened

HOW MUCH?
State how much is being
claimed from the claimant

Lm

PARTICULARS OF THE COUNTERCLAIM

LIST YOUR
WITNESSES IN
THIS PART

Name and address of persons you
intend to call as witnesses

WHAT HAPPENED?

Say what is being
claimed, stating
briefly the facts that
led to the dispute

Attach extra sheets if space is insufficient

Signature of defendantDate

FORM 3

COUNTERCLAIM REPLY
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

TO
Fill in the name, address and telephone number of the person making the claim against you

	DEFENDANT
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FROM
Fill in the name, address and telephone number of the defendant filling this reply

	CLAIMANT
--	----------

My reply to your counterclaim is that

State reasons

--

Tribunal staff will fill in this part

* Amount claimed is only applicable if you as a defendant are also making a counterclaim together with this reply

FOR OFFICE USE ONLY	
AMOUNT CLAIMED *	Lm
FILING FEES	Lm
SERVICE FEES	Lm
TOTAL	Lm

STEP 1 COMPLETE the COUNTERCLAIM REPLY using a typewriter or writing clearly. Make sure that all copies are legible. STEP 2 FILE the COUNTERCLAIM REPLY by taking it to the Small Claims Tribunal Registry where you filed the NOTICE OF CLAIM. The staff will check your form and if it is in order, accept it for filing. The COUNTERCLAIM REPLY must be filed within the 18 days from when you are served with the counterclaim. STEP 3 WHAT HAPPENS AFTER THEN the Tribunal will send a copy of your counterclaim to the claimant and set a date for trial. You will receive a notice informing you of the date and place when the dispute will be heard.	FROM This is where you identify the party who is filing this Reply. Give an address where notices and other information about the dispute can be sent to you. If this address changes at any time be sure to inform the Tribunal Registry. DISPUTE You do not need to tell everything about your case here. You must tell just enough to indicate to the claimant and to the Tribunal what parts of the claim you dispute and why. If there is anything in the Notice of Claim with which you agree, be sure to include that in your reply. COUNTERCLAIM If you want to make a counterclaim that is a claim against the claimant, then together with your reply you must also complete a Notice of Claim following the instructions on that form. To make a counterclaim your own claim must be connected to or related to the claim that the claimant has made against you.
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PARTICULARS OF YOUR COUNTERCLAIM REPLY

LIST YOUR
WITNESSES IN
THIS PART

Name and address of whom you intend to call as witness
--

DISPUTE

ATTACH SEPARATE SHEETS IF SPACE IS NOT ENOUGH

State if you are disputing the claim being made. If you are then explain with what you disagree and why.

Defendant's signature	Date

NOTICE OF HEARING
IN THE SMALL CLAIMS TRIBUNAL

TO

CLAIMANT

AND

DEFENDANT

You are informed that the hearing of your claim will take place before an
Adjudicator of the Small Claims Tribunal:

on

date

time

at

address where the hearing will be held

Signature of Tribunal Registrar

Date

WARNING TO PARTIES

If you fail to attend for the hearing without giving a valid reason the Adjudicator may decide the dispute in your absence and award expenses against you. If you cannot attend for the hearing you must then immediately apply in writing to the Tribunal requesting a postponement, explaining why you cannot attend. It is at the discretion of the Tribunal to decide whether your request is justified or not.

NOTICE OF HEARING

ATTEND for the hearing at least ten minutes before the appointed time. Make sure that you are fully prepared, since this will be your only opportunity to state your case and submit your evidence to the Tribunal.

BEAR IN MIND these points

1) **BRING** all the documents that are relevant to the case such as receipts, correspondence or agreements.

2) **MAKE SURE** that any witnesses whose evidence you need arrive early. If a witness is not prepared to attend voluntarily, then you should apply to the Tribunal for the issue of a Summons to Witness (Form 7). The summons is an order of the Tribunal telling the witness to attend for the hearing.

3) **PREPARE** what you are going to say beforehand. Go over all the facts in chronological order. You may during the hearing refer to any notes you may have prepared beforehand.

FORM 5

REGISTRY FILE NUMBER
LOCATION

**NOTICE OF A CLAIM SET DOWN AGAIN FOR HEARING
IN THE SMALL CLAIMS TRIBUNAL**

TO

CLAIMANT

AND

DEFENDANT

You are informed that the hearing of your claim will take place before an
Adjudicator of the Small Claims Tribunal:

on

date	time
------	------

at

address where the hearing will be held
--

Signature of Tribunal Registrar	Date
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WARNING TO PARTIES

If you fail to attend for the hearing without giving a valid reason the Adjudicator may decide the dispute in your absence and award expenses against you. If you cannot attend for the hearing you must then immediately apply in writing to the Tribunal requesting a postponement, explaining why you cannot attend. It is at the discretion of the Tribunal to decide whether your request is justified or not.

NOTICE OF HEARING

ATTEND for the hearing at least ten minutes before the appointed time. Make sure that you are fully prepared, since this will be your only opportunity to state your case and submit your evidence to the Tribunal.

BEAR IN MIND these points

- 1) BRING all the documents that are relevant to the case such as receipts, correspondence or agreements.
- 2) MAKE SURE that any witnesses whose evidence you need arrive early. If a witness is not prepared to attend voluntarily, then you should apply to the Tribunal for the issue of a Summons to Witness (Form 7). The summons is an order of the Tribunal telling the witness to attend for the hearing.
- 3) PREPARE what you are going to say beforehand. Go over all the facts in chronological order. You may during the hearing refer to any notes you may have prepared beforehand.

NOTICE TO A THIRD PARTY
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

Notice to a third party
given by the defendant

You should indicate the registry file number of the claim made against you.

FROM
Fill in the name, address and
telephone of the defendant

DEFENDANT

TO
Fill in the name, address and
telephone number of the third
party

THIRD PARTY

NOTICE TO THE THIRD PARTY

Whoever is served with this notice, must within 18 days from the date of service file a reply. If he fails to do so, the Tribunal then will proceed to determine the dispute in his absence.

FOR OFFICE USE ONLY	
AMOUNT CLAIMED	Lm
FILING FEES	Lm
SERVICE FEES	Lm
TOTAL	Lm

PARTICULARS OF THE CLAIM

WHERE?
Tell where
this happened

WHEN?
Tell when
this happened

HOW MUCH?
State how much is being claimed
from the defendant

Lm

STEP 1 COMPLETE the NOTICE TO A THIRD PARTY using a typewriter or writing clearly. Make sure that all the copies are legible. STEP 2 FILE the NOTICE TO A THIRD PARTY together with your reply to the claim and counterclaim, if any. You must pay a filing fee for all these documents. The staff will check the form and when they are accepted for filing, apply the registry stamp, add on filing and service fees and assign a file number. The Registrar will then proceed to serve on your behalf the third party with one copy of the claim, the reply, the counterclaim (if any), a third party reply form and a blank reply form so that the third party will have all the necessary documents to reply. STEP 3 WHAT HAPPENS AFTER If the third party files a reply, you will be served with a copy of the reply. If no reply is filed, the Adjudicator may decide the claim in the third party's absence.	FROM You must be sure that the address that you give is correct because this is where the Registry will send you any further notices or information. If your address changes at any time please notify the Registry immediately. TO Be sure that you have the correct address of the third party. If there is more than one third party put both names (side by side) in the space provided. In such a case however make sure that the claim is a result of the same transaction. WHAT HAPPENED? You do not need to tell everything about your case here. You must tell just enough to let the third party know what the case is all about. Keep your description brief. You will have a full opportunity to present all the facts during the trial. WHERE? A Notice to a Third Party must be filed in the Registry of the Tribunal where the transaction to which the claim refers took place together with the documents mentioned in the opposite column.
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SUMMONS TO WITNESS
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

In the case between:

Fill in the names
of the parties to
the claim
copying them
from the Notice
of Claim

CLAIMANT

AND

DEFENDANT

TO

Fill in the name
and address of the
person you want
to attend before
the Tribunal

WITNESS

Name of party
who requires
witness

APPLICANT

WHEN AND WHERE

Witness is required to attend before the Small Claims
Tribunal

Fill in the place, date and time
of the hearing

on

date	at	time
------	----	------

at

full address of the place where witness must attend

WHY IS THE WITNESS BEING SUMMONED

State briefly to your
witness why you need his
evidence

--

Witness is required to bring these documents and other things

If you want the witness to
bring to the hearing any
documents or other
things list them here

--

Sign and date your
summons

Signature of party applying for summons	Date
---	------

This part will be
completed by the
Tribunal

For office use only	
DECREE BY ADJUDICATOR	
After having considered this application for a summons to witness, I hereby authorise the issue of this summons and order witness to appear at the place, time and date as aforesaid and to bring any of the documents or things as required in this summons	
Signature of Adjudicator	Date

NOTICE TO WITNESS

Once you have received a notice of summons duly authorised by the Tribunal, you must then attend for the Tribunal hearing at the time and place indicated in this summons and bring with you any documents or other things required from you in the summons.

SUMMONS TO WITNESS

You do not need to ask the Tribunal to issue a Summons to Witness, if your witness is prepared to attend voluntarily.

COMPLETE the Summons to Witness following the instructions on the form. Be sure to type or write clearly and that all copies are legible.

FILE the Summons to Witness by taking it to the Small Claims Tribunal Registry. The Staff will check if the form has been completed correctly. They will then apply the registry stamp and proceed with the service of the summons. If you want the witness to bring any specific documents (for example invoices) be sure to list them in your summons.

REMEMBER to file the summons in good time before the date of the hearing when you want the witness to attend. If a witness who is notified with the summons fails to attend the Adjudicator may then issue an Order of Escort against him.

ORDER OF ESCORT
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

In the case between:

CLAIMANT

AND

DEFENDANT

TO

Officer executing order of arrest

Whereas the witness

full name and address of witness

was served with a Summons to Witness at the hearing of this claim and the said witness failed to obey the summons, and I am satisfied that the evidence of the witness is material to this claim,

YOU ARE THEREFORE ORDERED TO ESCORT AND BRING THE WITNESS BEFORE THIS TRIBUNAL

on

date	time
------	------

at

address where the trial is to be held

Signature of Adjudicator	Date
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FORM 9

BLANK APPLICATION
IN THE SMALL CLAIMS TRIBUNAL

REGISTRY FILE NUMBER
LOCATION

Fill in the names of the parties to the claim copying them from the Notice of Claim

In the case between:

CLAIMANT

AND

DEFENDANT

Name of party making application

APPLICANT (S)

Briefly state what you are applying for

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Signature of applicant	Date
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APPLICATION OF APPEAL

In the Court of Appeal.

(Claimant)

versus

(Defendants
and/or Third Parties)

Application of Appeal by

Respectfully states:—

That an appeal is being lodged to this Honourable Court in terms of section 8 of the Small Claims Act, 1995 as the appellant feels himself aggrieved by the decision delivered by the Small Claims Tribunal on

.....

That the reasons for the appeal are the following:

Signature of Advocate

Signature of Legal Procurator

This day of

Filed by

Registrar

NOTE that an Application of Appeal is to be signed by an Advocate in the normal manner.

ANSWER TO THE APPLICATION OF APPEAL

(Claimant)

versus

(Defendants
and/or Third Parties)

The answer of

Respectfully submits that (*set out statement of defence*)

Respondent humbly prays that

Signature of Advocate

Signature of Legal Procurator

This day of

Filed by

Registrar

NOTE that an Answer to the Application of Appeal is to be signed by an Advocate in the normal manner.

B 1100

FORM 12

TAXATION OF COSTS FOR PROFESSIONAL SERVICES

SMALL CLAIMS TRIBUNAL

The fees due for professional services rendered by

in the case

amount to

This day of

Registrar

SECOND SCHEDULE

Tariff A: Fees payable in the Registry of the Small Claims Tribunal

1.	For the filing of a claim	Lm1
2.	For the filing of a reply	Lm1
3.	For the filing of a reply with a counterclaim	Lm2
4.	For the filing of a notice to a third party	Lm1
5.	For the filing of any application	10c
6.	For every service.....	50c
7.	For every copy, for every page of the original	10c
8.	For every taxed bill.....	10c
9.	For the filing of a technical referee's report	10c
10.	For every decree	10c
11.	For the examination of a witness	50c
12.	For the filing of any other act	10c

Tariff B: Fees payable in the Registry of the Court of Appeal

1.	For the filing of the application of appeal	50c
2.	For the filing of the answer	50c
3.	For the filing of any other act	10c

Tariff C: Professional Fees

1. A fee ranging between Lm5 to Lm15 shall be taxed by the Registrar for professional services rendered before the Small Claims Tribunal by any advocate or legal procurator assisting any of the parties.

2. A fee ranging between Lm15 to Lm30 shall be taxed by the Registrar for professional services rendered before the Court of Appeal by any advocate and legal procurator assisting any of the parties.

