L.N. 101 of 1996

COMPANIES ACT, 1995
(ACT NO. XXV OF 1995)

Companies Act (Forms) Regulations, 1996

IN exercise of the powers conferred by section 425 of the Companies Act, 1995, the Minister of Finance, has made the following regulations:—

Citation and commencement.

1. (1) These regulations may be cited as the Companies Act, (Forms) Regulations, 1996.

(2) These regulations shall be deemed to have come into force on the 1st January, 1996.

Use of Forms.

2. The following forms prescribed in the Schedule to these regulations shall be the forms to be used under the Companies Act, 1995.

SCHEDULE

(Regulation 2)

B 984

Form A

No. of Partnership .....

COMPANIES ACT, 1995

Notification of appointment of or cessation to be a partner

Pursuant to Section 19 (3)/Section 52 in respect of Partnership *en nom collectif* and *en commandite*

Name of Partnership .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 19 (3) /66 (4)* of the Companies Act, 1995, that (b).....

.....

.....has been appointed/ceased to be* a partner

of the abovementioned partnership with effect from .....

Signature .....
Partner/s (c)

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State partnership name.

(b) State name , residence and identification document number of partner.

(c) If more than one partner has the administration or representation of the partnership, each one of them must sign.

*** Delete as necessary.**

Form B

No. of Partnership .....

COMPANIES ACT, 1995

Notice of dissolution of a partnership

Pursuant to Section 36 (1)/Section 52 in respect of partnership
en nom collectif* and *en commandite

Name of Partnership .....

Delivered by .....

To the ***Registrar of Companies:***

We hereby give notice in accordance with Section 36 (1) of the Companies Act, 1995

that [a].....

was dissolved on the ..... of ..... of the year .....

Signature .....
Partner/s [b]

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a State partnership name.

(b) If more than one partner has the administration or representation of the partnership, each one of them must sign.

B 986

Form B (1)

No. of Company .....

COMPANIES ACT, 1995

Notice of a resolution for dissolution and consequential voluntary winding up

Pursuant to Section 265 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 265 (1) of the Companies Act, 1995 that it has passed an extraordinary resolution dated ..... for its dissolution on the ..... and consequential voluntary winding up.

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.
(a) State company name.
*** Delete as necessary.**

Form B (2)

No. of Company .....

COMPANIES ACT, 1995

Declaration of solvency [a]

Pursuant to Section 268

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

I/We .....being the director/s [b] of [c]..... hereby declare in accordance with Section 268 of the Companies Act, 1995 that I/we have made a full inquiry into the affairs of the said company and have formed the opinion that the said company will be able to pay its debts in full within ..... months from the date of dissolution, which shall take place on the ..... of ..... of the year .....

A statement of the company's assets and liabilities made up to..... is being attached as part of this declaration.

Signature .....
Director/s

Dated this ..... day of..... of the year .....

This form must be completed in typed form.

(a) This declaration is to be delivered together with the notice of dissolution.

(b) In the case of a company having more than two directors, this declaration is to be submitted and signed by the majority of the directors.

(c) State company name.

B 988

Form C

No. of Partnership .....

COMPANIES ACT, 1995

Notice of appointment of liquidator

Pursuant to Section 37 (3)/Section 52 in respect of partnership *en nom collectif* and *en commandite*

Name of Partnership .....

Delivered by .....

To the ***Registrar of Companies:***

I/We hereby give notice in accordance with Section 37 (3) of the Companies Act, 1995 that I/we have been appointed liquidator(s) of the above-named partnership.

Name	**Address**
.....	.....
.....	.....
.....	.....
.....	.....

Date of appointment .....

Signature .....

.....

Liquidator/s[(a)]

Dated this .....day of ..... of the year .....

This form must be completed in typed form.

(a) To be signed by each liquidator, if more than one.

Form D

No. of Partnership .....

COMPANIES ACT, 1995

Notice of extension of the duration of a partnership

Pursuant to Section 19 (2)/Section 52 in respect of partnership *en nom collectif* and *en commandite*

Name of Partnership .....

Delivered by.....

To the ***Registrar of Companies:***

I/We hereby give notice in accordance with Section 19 (2) of the Companies Act, 1995 that the period of duration of [a] ..... has been extended for a further period of ..... months/years * with effect from the .....

Signature .....
Partner/s [b]

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State partnership name.

(b) If more than one partner has the administration or representation of the partnership, each one of them must sign.

*** Delete as necessary.**

B 990

Form E

No. of Partnership .....

COMPANIES ACT, 1995

Notice of approval of accounts and scheme of distribution of partnership
en nom collectif/en commandite

Pursuant to Section 49/Section 52

Name of Partnership .....

Delivered by .....

To the ***Registrar of Companies:***

I/We hereby give you notice in accordance with Section 49 of the Companies Act, 1995 that the accounts and scheme of distribution were approved on the .....by all the partners in terms of Section 48 (2) of the Companies Act, 1995.

Signature .....

.....
Liquidator/s [a]

This form must be completed in typed form.
(a) To be signed by each liquidator, if more than one.

Form F

No. of Partnership/Company .....

COMPANIES ACT, 1995

Notice to the Registrar to exercise his power to appoint an auditor

Pursuant to Section 151 (5)/Section 66 (3)

Name of Partnership/Company.....

.....

Delivered by .....

To the ***Registrar of Companies:***

(a).....
hereby gives notice in accordance with Section 151 (5) of the Companies Act, 1995 that the power of the Registrar of Companies to apply to the Court for the appointment of an auditor in terms of Section 151 (4) of the Companies Act, 1995 has now become exercisable.

Signature .....
Partner/Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State partnership/company name.

*** Delete as necessary.**

B 992

Form F (1)

No. of Partnership/Company .....

COMPANIES ACT, 1995

Notice of the removal of an auditor

Pursuant to Section 157 (2)/Section 66 (3)

Name of Partnership/Company .....

.....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 157 (2) of the Companies Act, 1995 that .....has been removed from auditor of the partnership/company* with effect from .....

Signature .....
Partner/Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must completed in typed form.

(a) State partnership or company name.

*** Delete as necessary.**

Form F (2)

No. of Partnership/Company .....

COMPANIES ACT, 1995

Notification by partnership/company* of the resignation of an auditor

Pursuant to Section 159 (3)/Section 66 (3) *

Name of Partnership/Company .....

.....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice of the resignation of .....
from the post of auditor of the partnership/company* and is hereby submitting a certified true copy of the notice of resignation in accordance with Section 159 (3)/ Section 66(3)* of the Companies Act, 1995.

Signature .....
Partner/Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.
(a) State partnership/company name.
*** Delete as necessary.**

B 994

Form G

No. of Company .....

COMPANIES ACT, 1995

Declaration of compliance with Section 97 made by a Public Company (a)

Pursuant to Section 103 (1) (c)

Name of Company.....

Delivered by .....

To the ***Registrar of Companies:***

..... Public Limited Company hereby declares in accordance with Section 103 (1) (c) of the Companies Act, 1995 that the requirements of Section 97 regarding the conditions for allotment of shares to the public have been complied with.

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) To be delivered within one month after allotment.

*** Delete as necessary.**

Form H

No. of Company .....

COMPANIES ACT, 1995

Return of allotments of shares [a]

Pursuant to Section 103 (1) (a) (b)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

Date/s on which the shares were allotted (complete (a) or (b) as applicable)
a) on ..... or
b) from ..... to .....

A. This section must be completed for allotments made for cash

Description of shares (ordinary/preference/others)			
Number of shares allotted			
Nominal value of each share and Premium (if any) on each share			
Total amount paid on each share on account of nominal value/premium			
Amount due and payable (if any) on account of nominal value /premium			

B. This section must be completed for allotments made other than for cash

Description of shares (ordinary/preference/others)			
Number of shares allotted			
Nominal value of each share and Premium (if any) on each share			
Extent to which each share is to be treated as paid up on account of nominal value/premium.			
Consideration for which the shares have been allotted			

C. This section must be completed in all cases

Names and Addresses of the allottees	Number of shares allotted		
	Ordinary	Preference	Others
TOTAL			

Signature .....
*Director/Secretary/Manager**

Dated this ..... day of..... of the year.....

This form must be completed in typed form.

(a) To be delivered within one month.

*** Delete as necessary.**

Form I

No. of Company .....

COMPANIES ACT, 1995

Notice that a company has become a Single-Member Company

Pursuant to Section 212 (4)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 212 (4) of the Companies Act, 1995 that with effect from ..... it has become a single member company through the acquisition of all its shares by (b)..... as a result of transfer *inter vivos*/transmission *causa mortis**, and that the provisions of Section 212 (1) have been complied with.

Signature .....
Director/Secretary/Manager*

Dated this ..... day of .....of the year .....

This form must be completed in typed form.

(a) State company name.

(b) State name, residence and identification document number.

*** Delete as necessary.**

B 998

Form I (1)

No. of Company .....

COMPANIES ACT, 1995

Notice that a company has ceased to be a Single-Member Company

Pursuant to Section 212 (10)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 212 (10) of the Companies Act, 1995 that it has ceased to be a single-member company with effect from the

.....

Signature .....
Director/Secretary/Manager*

Dated this ..... day of .....of the year .....

This form must be completed in typed form.

(a) State company name.

*** Delete as necessary.**

Form J

No. of Company .....

COMPANIES ACT, 1995

Declaration of compliance with Section 209 made by the directors of a Public Company

Pursuant to Section 213 (5)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

We, the undersigned, hereby declare, in accordance with the provisions of Section 213 (5) of the Companies Act, 1995 that with effect from .....

[a].....Public Limited Company is in compliance with the provisions of Section 209, which lays down the requirements for setting up a private company.

Signature .....
Directors

Dated this ..... day of .....of the year .....

This form must be completed in typed form.

[a] **State company name.**

B 1000

Form K

No. of Company .....

COMPANIES ACT, 1995

Notification of changes among directors or company secretary or in the representation of a company

Pursuant to Section 146 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 146(1) of the Companies Act, 1995 that:-

Effective Date of Change .....

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State company name.

*** Delete as necessary.**

B 1001

Form L

No. of Company .....

COMPANIES ACT, 1995

Notice of appointment of liquidator

Pursuant to Section 290 (1)

Name of Company .....

Delivered by.....

To the ***Registrar of Companies :***

I/We hereby give notice in accordance with Section 290 (1) of the Companies Act, 1995 that I/we have been appointed liquidator/s of the above-named company.

Name	**Address**
.....	.....
.....	.....
.....	.....

Date of appointment .....

Signature .....
Liquidator/s[(a)]

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.
(a) To be signed by each liquidator, if more than one.

B 1002

Form L (1)

No. of Company .....

COMPANIES ACT, 1995

Notice of appointment of liquidator by the Court

Pursuant to Section 235 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

I hereby give notice in accordance with Section 235 (1) of the Companies Act, 1995 that I have been appointed by the Court as liquidator of

(a).....

with effect from .....

Signature.....
Liquidator

Dated this ..... day of .....of the year .....

This form must be completed in typed form.
(a) State company name.

B 1003

Form L (2)

No. of Company .....

COMPANIES ACT, 1995

Notification of bank account by liquidator

Pursuant to Section 241 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

I ....., being the Liquidator of

(a)..... hereby give notice in accordance with Section 241 (1) of the Companies Act, 1995 that I shall be using Bank Account Number (b)..... held with (c)..... for the purposes of receiving and making payments on behalf of the said company.

Signature .....
Liquidator

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State company name.
(b) State account number.
(c) State name of bank.

B 1004

Form L (3)

No. of Company .....

COMPANIES ACT, 1995

Notice of resignation of liquidator

Pursuant to Section 300 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

I .....being the liquidator of

[a].....

hereby give notice in accordance with Section 300 (1) of the Companies Act, 1995 that I have resigned from the post of liquidator of the said company with effect from the

..... of ..... of the year .....

Signature .....
Liquidator

Dated this ..... day of ..... of the year.....

This form must be completed in typed form.

[a] **State company name**

B 1005

Form M

No. of Company .....

COMPANIES ACT, 1995

List of documents delivered by an oversea company carrying on business in Malta

Pursuant to Section 385 (1)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

List of documents delivered for registration pursuant to Section 385 (1) of the Companies Act, 1995 by [a].....
a company incorporated or constituted in [b].....
and which has a place of business in Malta at .....

(a) One authentic copy of the charter, statutes or memorandum and articles of the oversea company or other instrument constituting or defining the constitution of the said company, (and a certified translation thereof in the Maltese/English Language[c]).

(b) A list of the directors and company secretary, if any, of the oversea company, (or of the persons vested with the administration or representation of the company [d]) containing the particulars required by Section 385 (1) (b).

(c) The names and addresses of one or more individuals resident in Malta authorised to represent the oversea company in Malta.

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State company name.
(b) State country of incorporation or constitution.
(c) Applicable only when instrument is not written in the Maltese or English Language.
(d) Applicable where the company does not have directors or a company secretary.
*** Delete as necessary.**

B 1006

Form N

No. of Company .....

COMPANIES ACT, 1995

List of the directors and company secretary or persons vested with the administration or the representation of an oversea company

Pursuant to Section 385 (1) (b)

Name of Company .....

Where incorporated or constituted .....

Address of place of business in Malta .....

.....

Delivered by .....

To the ***Registrar of Companies:***

Particulars of Directors/Company Secretary/persons vested with the administration or representation of the company * on the date of this return

(i) In the case of an individual: name and surname (ii) In the case of a body corporate: its registered or corporate name	Usual residential address Registered or principal office	Nationality	Business occupation/ particulars of any directorship held

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

* **Delete as necessary.**

Form O

No. of Company.....

COMPANIES ACT, 1995

Persons resident in Malta authorised to represent an oversea company

Pursuant to Section 385 (1) (c)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

List of persons resident in Malta authorised to represent [a].....

a company incorporated or constituted in [b]..... and which has established a place of business in Malta at .....

.....

Surname	Name	Address	Number of identification document

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State company name.

(b) State country of incorporation or constitution.

*** Delete as necessary.**

B 1008

Form P

No. of Partnership/Company .....

COMPANIES ACT, 1995

Notification by partnership/company electing to be regulated by the Companies Act before the end of the transitional period

Pursuant to Section 428 (4)

Name of Partnership/Company.....

.....

Delivered by .....

To the ***Registrar of Companies:-***

(a).....

hereby gives notice in accordance with Section 428 (4) of the Companies Act, 1995 that it has elected to comply and be regulated by the provisions of the said Act before the expiry of the transitional period of two years, with effect from the..... of ..... of the year .....

A revised and updated certified copy of the Memorandum and Articles of Association necessitated by compliance with the said Act is attached.

Signature .....
Partner/Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State partnership or company name.

*** Delete as necessary.**

B 1009

Form R

No. of Company .....

COMPANIES ACT, 1995

Notice of accounting reference date

Pursuant to Section 164 (2)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice for the purpose of Section 164 (2) of the Companies Act, 1995 that its accounting reference date is the .....

Signature .....
Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State company name.

*** Delete as necessary.**

B 1010

Form R (1)

No. of Partnership/Company .....

COMPANIES ACT, 1995

Notice of alteration of the accounting reference period

Pursuant to Section 165 (1), (2)/Section 66 (3)

Name of Partnership/Company .....

.....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 165 (1) (2) of the Companies Act, 1995 that the previous/current* accounting reference period starting ..... and ending .....

has been altered to read ..... to .....

Signature .....
Partner/Director/Secretary/Manager*

Dated this ..... day of ..... of the year .....

This form must be completed in typed form.

(a) State partnership/company name.

*** Delete as necessary.**

Form T

No. of Company .....

COMPANIES ACT, 1995

Notice of transfer or transmission of shares

Pursuant to Section 120 (3)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

[a].....

hereby gives notice in accordance with Section 120 (3) of the Companies Act, 1995 that [b] ..... shares having a nominal value of ..... per share have been transferred/transmitted *causa mortis** as indicated hereunder.

Name and Address of transferor/deceased*	Name and Address of transferee/ person entitled to shares transmitted*	No of shares transferred / transmitted*	Type and Class of shares

The above transfer/transmission *causa mortis** of shares has been registered with the company/in the name of the person entitled to be the registered holder *on the .....

Signature .....

Director/Secretary/Manager*

Dated this ..... day of .....of the year .....

This form must be completed in typed form.

(a) State company name.

(b) State number of shares.

*** Delete as necessary.**

B 1012

Form T (1)

No. of Company .....

COMPANIES ACT, 1995

Notice of redemption of preference shares

Pursuant to Section 115 (5)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

(a).....

hereby gives notice in accordance with Section 115 (5) of the Companies Act, 1995 that (b)..... fully paid preference shares have been redeemed and the price of redemption has been paid in full.

Names and address of holders of redeemed preference shares

Name	Address	No of shares redeemed	Class
	TOTAL		

Signature .....
Director/Secretary/Manager*

Dated this .....day of .....of the year .....

This form must be completed in typed form.

(a) State company name.

(b) State number of shares.

*** Delete as necessary.**

B 1013

Form T (2)

No. of Company .....

COMPANIES ACT, 1995

Notice of a pledge of securities

Pursuant to Section 122 (2)

Name of company .....

Delivered by .....

To the ***Registrar of Companies:***

I hereby give notice in accordance with Section 122 (2) of the Companies Act, 1995 that with effect from ..... the undermentioned securities have been pledged as follows:

Pledgor (Name and Address)	**Pledgee (Name and Address)**	**Securities**		
		Number	**Type**	**Nominal Value**

Signature.....
Pledgor/Pledgee*

Dated this..... day of ..... of the year .....

This form must be completed in typed form.

*** Delete as necessary.**

B 1014

Form T (3)

No of Company .....

COMPANIES ACT, 1995

Notice of termination of a pledge of securities

Pursuant to Section 122 (15)

Name of Company .....

Delivered by .....

To the ***Registrar of Companies:***

I hereby give notice in accordance with Section 122 (15) of the Companies Act, 1995 that with effect from ..... the pledge of the undermentioned securities has been terminated.

Pledgor (Name and Address)	**Pledgee (Name and Address)**	**Securities**		
		Number	**Type**	**Nominal Value**

Signature.....
Pledgee

Dated this..... day of ..... of the year .....

This form must be completed in typed form.

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