B 228

L.N. 40 of 1998

EDUCATION ACT
(CAP. 327)

Diploma in Social Studies Course Regulations, 1998

IN exercise of the powers conferred upon him by sections 30 (5) and 31 (6) of the Education Act (Cap. 327), the Chancellor of the University of Malta has promulgated the following regulations made by the Senate of the University of Malta by virtue of the powers conferred upon it by sections 31 and 35 of the said Act:

Citation and interpretation

1. (1) These regulations may be cited as the Diploma in Social Studies Course Regulations, 1998.

(2) In these regulations, unless the context otherwise requires -

"the Board" means the Board of Studies appointed as indicated in Regulation 5;

"the Course" means the Course leading to the Diploma;

"the Diploma" means the Diploma in Social Studies.

Applicability

2. These regulations shall apply to courses starting in October 1995 or later.

Eligibility

3. To be eligible for the award of the Diploma, a student must have:

(a) been registered as a regular student in terms of the Admission Regulations of the University;

(b) completed the appropriate studies (coursework and long essay) in Social Studies in the area of specialisation chosen;

(c) passed all the prescribed examinations; and

(d) satisfied all the requirements laid down in these regulations and in any other relevant statutes and regulations of the University.

Registration

4. A candidate is eligible to apply for registration for the Diploma upon satisfaction of the requirements for admission as a regular student of the University in accordance with the Admission Regulations.

Board of Studies

5. (1) The general academic administration of the Course is entrusted to a Board of Studies appointed by Senate for the purpose, on the recommendation of the Workers' Participation Development Centre (WPDC) Board.

(2) The Board of Studies shall be composed as follows:

(a) the WPDC Director (or his delegate) as Chairman;

(b) the Course co-ordinator as Vice-Chairman;

(c) at least two but not more than five members appointed from amongst academics involved in the delivery of the Course; and

(d) two students elected by and from amongst students following the Course.

Course Structure

6. (1) The course of studies shall be structured in such a way that it can be completed within a minimum period of two semesters and a maximum of four semesters of full-time studies, or their equivalent in part-time studies.

(2) A student may not take the Final Examinations earlier than one year of full-time studies or its equivalent in part-time studies after admission to the Course.

(3) The Course consists of:

(a) study-units for which not less than twenty credits are assigned; and

(b) a long essay to which an additional two credits are assigned.

(4) The study-units shall be in one of the following areas of specialisation:

(a) Industrial Relations

(i) Level 1: Basic social science study-units from a labour perspective:

Sociology of Work
Labour Economics
Political Science
Psychology of Interpersonal Behaviour

(ii) Level 2: Core study-units in the following areas in which issues in industrial relations are further explored:

Human Resource Development
Labour Relations and Labour Law
Worker Participation
Leadership and Communication Skills

(b) Women and Development

(i) Level 1: Basic social science study-units from a 'gender perspective':

Anthropology / Sociology
Economics

Political Science
Psychology of Interpersonal Behaviour

(ii) Level 2: Core study-units in the following areas in which the gender perspective is further explored:

Communication
Psychological Development
Social Policy and Institutions
Work and the Economy

(c) Cooperatives and Development

(i) Level 1: Basic social science study-units with special reference to cooperative organisations

Sociology of Work
Labour Economics
Political Science
Psychology of Interpersonal Behaviour

(ii) Level 2: Core study-units in the following areas in which the study of cooperative organisation is further explored:

Theory and Practice of Cooperative Organisation
Cooperative Management Skills
Regulation of Cooperative Societies
Cooperative and Development Policy

(d) Occupational Health and Safety

(i) Level 1: Basic social science study-units with special reference to work and organisations:

Sociology of Work
Labour Economics
Political Science

Psychology of Interpersonal Behaviour

(ii) Level 2: Core study-units in the following areas in which issues concerning Occupational Health and Safety are further explored:

Labour Relations and Labour Law
Occupational Hazards
Human Resource Development
Establishment and Enforcement of Safety Standards.

(5) A catalogue, with the list of specific study-units, and the credits assigned to each study-unit shall be approved by the WPDC Board following the recommendation of the Board of Studies and shall be published before the start of each semester.

(6) Some study-units may be indicated as compulsory and others as optional.

(7) Some study-units may also involve guided fieldwork. Students may be required to submit written reports on their fieldwork and this shall be considered as an essential component of the Course for which credits shall be assigned.

Assessment

7. (1) In each semester of the Course, students shall be assessed in the study-units covered during that semester in accordance with the criteria proposed by the Board.

(2) Credits shall be assigned according to the following grades in descending order of merit: A, B, C, D and F, where F indicates Fail.

(3) A student who registers for a study-unit and does not complete it shall be considered to have failed that study-unit.

(4) A student who fails in any study-unit may be allowed to re-take the assessment procedure of that study-unit. A student may be allowed to

repeat only once each of the study-units. In such cases the maximum grade a student can obtain is a D.

(5) In special circumstances, provided that due warning has been given, the Board may recommend to Senate that a student terminates the Course if, on the basis of reports given by the lecturers involved, the Board is not satisfied that the student is making the expected progress.

(6) A student who gets fewer than eight credits in any year of the Course shall not be allowed to continue the Course or to take the Final Examinations, except in special circumstances and with the approval of Senate.

(7) A student may not take a study-unit for which he does not have the prerequisites, or without taking the concurrent study-units indicated, except with the permission of the Board.

Long Essay

8. (1) Each student shall be required to write a long essay of approximately 5,000 words on an approved topic intended to illustrate his ability to integrate the various aspects of the course of studies.

(2) The long essay shall be submitted for examination not later than three months following the end of the Final Examinations referred to in paragraph (1) of regulation 9.

(3) When a long essay is not approved, the student shall be given the opportunity to re-submit it once only, within a stipulated time. After re-submission the maximum grade that can be awarded shall be a D.

Final Examinations

9. (1) Final, written, comprehensive examinations shall be held at the end of the Course. Two papers shall be set in the Final Examinations. Only students who have obtained at least twenty credits shall be admitted to the examinations.

(2) Students may also be required to sit for a *viva voce* examination.

(3) A student who fails in any or both papers of the Final Examination is entitled to re-sit the examination in the paper / s failed. If successful, such a student shall be placed in the Pass category of the final grading.

Final Grading

10. (1) The final grading shall be based on the study-units, the long essay and the Final Examination.

(2) A student shall not be awarded the Diploma unless a pass is obtained in each part of the course of studies (that is, obtained not less than twenty credits for the study-units and be approved in the long essay and in the Final Examinations).

(3) The Final Examination are allocated forty per cent (40%) of the Final Grade. The study-units and the long essay are allocated the remaining sixty per cent (60%).

(4) The names of students who have qualified for the Diploma shall be published in alphabetical order in the following categories:

Passed with Distinction
Passed.