

L.N. 42 of 2000

**EDUCATION ACT
(CAP. 327)**

**Faculty of Education Certificate in Education (Learning Support Facilitators)
Course Regulations, 2000**

IN exercise of the powers conferred upon him by sections 30 (5) and 31 (6) of the Education Act (Cap. 327), the Chancellor of the University of Malta has promulgated the following Regulations made by the Senate of the University of Malta by virtue of the powers conferred upon it by sections 31 and 35 of the said Act:

Citation and Interpretation

1. (1) These regulations may be cited as the Faculty of Education Certificate in Education (Learning Support Facilitators) Course Regulations, 2000.

(2) In these regulations, unless the context otherwise requires -

“the Board” means the Board of the Faculty of Education;

“the Board of Studies” means the Board of Studies appointed for the Course;

“the Certificate” means the Faculty of Education Certificate in Education (Learning Support Facilitators); and

“the Course” means the course of studies leading to the Faculty of Education Certificate in Education (Learning Support Facilitators).

Applicability

2. These regulations shall apply to courses starting in 2000 or later.

Eligibility for the Certificate

3. To be eligible for the award of the Certificate students must:

- (a) be registered as provisional students in terms of the Admission Regulations of the University;

- (b) complete the appropriate course of studies, obtain between 20 and 23 credits of those indicated in regulation 6 depending on their qualifications at admission, pass in the final examination, and satisfy any other requirements prescribed in these regulations; the study-units to be followed in each case shall be determined by the Board of Studies at the commencement of the Course; and

- (c) satisfy all other requirements laid down in any other relevant statutes, regulations and bye-laws of the University.

Admission

4. (1) Applicants shall apply to register for the Course on the prescribed form and within the time specified by the Office of the Registrar.

- (2) Applicants may apply to register for the Course if they possess either a Faculty Certificate in Supporting Learning in Inclusive Settings, or a Faculty Certificate in Education (Learning Support Trainees), or if they have been successful in the Education Division's training as kindergarten assistants, or any other equivalent certificate as determined by the Board.

- (3) Applicants must also satisfy the Board that they have the necessary aptitude and may be required to attend an interview for this purpose.

Duration of Course

5. The Course shall extend over two semesters of study on a part-time basis. It shall also include lecture/practical sessions from July to September.

Course of Studies

6. (1) The Course shall consist of the following components:

(a) modules consisting of study-units taught at pre-university level, to which not less than 26 credits shall be assigned, in the following areas of study:

Module 1: Developing an inclusive philosophy and practice

Module 2: Individualising learning

Module 3: Accessing the curriculum

Module 4: Learning difficulties and disabilities;

and

(b) practice and direct observation placements, to which not less than 5 credits shall be assigned, as follows:

Module 5: Practice Placements - Special Area.

(2) A catalogue of study-units, indicating the code, title, description, credits assigned to each and method of assessment, shall be published before the commencement of the Course, following approval by Senate on the recommendation of the Board.

Assessment and Examinations

7. (1) During the course of studies, students shall be set assignments, written and/or oral tests, and practical and observation placements which shall be assessed.

(2) Credits shall be assigned according to the following grades in descending order of merit: A, B, C, and D, except when a study-unit is assessed on a pass/fail basis (in which case a grade P is assigned for the study-unit).

Failure shall be indicated by F. Incomplete work due to justifiable reasons (illness, approved absence, etc.) shall be indicated by I. In all other cases, the results of uncompleted study-units shall be indicated as F.

(3) Students who fail any study-unit shall be allowed to resubmit their assignment/s, or resit the test/s once at the next examination session. If successful, the maximum grade that may be awarded shall be grade D.

(4) Students who fail their resit or resubmission shall be required to withdraw from the Course.

(5) The final examination shall consist of one three-hour written, competency-based, paper.

(6) Students who fail the final examination may be allowed by the Board to resit the paper once only at the next scheduled examination session.

Practice and Observation Placements

8. (1) Students are required to undertake one Practice Placement of at least four weeks' duration and one Observation Placement of at least three weeks' duration. Practice and Observation Placements shall involve in all not less than four visits by tutors.

(2) The Practice and Observation Placements shall be assessed on a Pass/Fail basis. In the case of failure, students shall be allowed to repeat the failed component once during a period to be determined by the Board of Studies. In the meantime, such students shall be allowed to continue the Course.

Attendance

9. Regular attendance for all modules of the Course is obligatory. In the case of absence for a reason the Board of Studies considers valid, it may allow students to proceed with the Course provided that alternative arrangements are made to make up for the missed lectures/practice and observation placements.

Final Result

10. (1) The final result shall take into account the students' performance in the study-units, in the practice and observation placements, and in the final examination according to the following weighting:

Credits for all study-units taken	40%
Practice and Observation Placements	30%
Final Examination	30%.

(2) The names of students who qualify for the award of the Certificate shall be published in a list in alphabetical order classified as follows:

Passed with Distinction
Passed.