L.N. 188 of 1999

EDUCATION ACT
(CAP. 327)

University Undergraduate Certificate in Tourism Studies Education Course Regulations, 1999

IN exercise of the powers conferred upon him by sections 30 (5) and 31 (6) of the Education Act (Cap. 327), the Chancellor of the University of Malta has promulgated the following Regulations made by the Senate of the University of Malta by virtue of the powers conferred upon it by sections 31 and 35 of the said Act:

Citation and Interpretation

1. (1) These regulations may be cited as the University Undergraduate Certificate in Tourism Studies Education Course Regulations, 1999.

(2) In these regulations, unless the context otherwise requires -

"the Board" means the Board of the Faculty of Education;

"the Board of Studies" means the Board of Studies appointed by the Board for the Course;

"the Certificate" means the University Undergraduate Certificate in Tourism Studies Education;

"the Course" means the course of studies leading to the University Undergraduate Certificate in Tourism Studies Education; and

"the Faculty" means the Faculty of Education.

Applicability

2. These regulations shall apply to courses starting in October 1999 or later.

Eligibility for the Certificate

3. To be eligible for the award of the Certificate, students must have:

(a) successfully completed the course of studies, passed the Final Examination and satisfied all the other requirements laid down in these regulations; and

(b) satisfied any other requirements prescribed in any other relevant statutes, regulations and bye-laws of the University.

Admission and Special Course Requirements

4. (1) Applicants shall apply for the Course on the prescribed form and within the time specified by the Office of the Registrar.

(2) To be registered as regular students in the Course, applicants must be nominated by the Board of the Institute of Tourism Studies of the Ministry of Tourism from the lecturing staff employed with this Institute at the time of its commencement and must be in possession of the following qualifications:

(a) a degree from this University or from a university recognised by the Senate for the purpose; or

(b) a Diploma/Certificate from a recognised institution in Hotel Catering or Catering Management; or

(c) membership of the HCIMA, together with at least four years' trade/teaching experience in the area of specialisation.

Duration of the Course

5. The Course shall extend over a period of three semesters of part-time study.

Course of Studies

6. (1) The Course shall consist of the following components, to which not less than 20 credits shall be assigned:

(a) taught study-units in the following three areas of study:

Educational Psychology	(5 credits)
Educational Studies	(4 credits)
Pedagogy	(7 credits)

(b) Supervised Field Placement (2 credits); and

(c) Project (2 credits).

(2) Students shall be required to obtain at least the following number of credits in the taught study-units:

Educational Psychology	(4 credits)
Educational Studies	(3 credits)
Pedagogy	(6 credits).

Attendance

7. Regular attendance for all study-units of the Course is obligatory. In the case of absence for a reason the Board of Studies considers valid, it may allow students to proceed with the Course provided that alternative arrangements are made to make up for the missed lectures.

Catalogue of Study-Units

8. The Board shall draw up a catalogue of study-units. The catalogue shall indicate the code, title, description and type of each study-unit, the credits assigned to each study-unit, which study-units are compulsory, concurrent or pre-requisites for other study-units, and the methods of teaching and assessment. The Board shall publish the catalogue for the Course prior to its commencement, following the approval of Senate.

Assessment and Progress

9. (1) Credits shall be assigned according to the following grades in descending order of merit: A, B, C, and D. Failure shall be indicated by F. Incomplete work due to justifiable reasons (illness, approved absence, etc.) shall be indicated by I. In all other cases the results of uncompleted study-units shall be indicated as F. The grades awarded shall take into account the students' performance in one or more of the following elements, as deemed appropriate by the Board: coursework, and practical, written and/or oral assessments.

(2) Students who fail in a study-unit shall be allowed a supplementary assessment once only. Supplementary assessments shall normally have the same mode of assessment as the corresponding first assessment. The maximum grade that may be awarded is Grade D.

(3) Students may be re-assessed in a maximum of four failed study-units.

(4) In the case of incomplete work (I) students shall be required to be re-assessed within a period to be established by the Board of Studies.

Supervised Field Placement

10. (1) Students are required to undergo a Supervised Field Placement of six weeks' duration. Successful completion of the Supervised Field Placement is a prerequisite for the award of the Certificate.

(2) The results of the Supervised Field Placement shall be published as follows: Passed with Distinction, Passed, or Fail.

(3) Students who fail the Supervised Field Placement shall be allowed to repeat it only once during a period to be determined by the Board of Studies. If successful, students may only be awarded a Pass grade.

(4) Students who fail the Supervised Field Placement for a second time shall not be eligible for the award of the Certificate irrespective of their having satisfied all other requirements laid down in these regulations.

Project

11. (1) Students are required to submit to the Board of Studies for their approval a proposal and title of a Project of a practical pedagogical nature. Successful completion of the Project is a prerequisite for the award of the Certificate.

(2) The Project must be submitted by not later than four weeks prior to the end of the Course and shall be assessed according to the grades set out in paragraph (1) of regulation 9.

(3) Supervisors for each student shall be appointed by the Board of Studies.

(4) Students who fail in the Project shall be allowed to resubmit it once, within a period of six months.

(5) Students who fail in the Project for a second time shall not be eligible for the award of the Certificate irrespective of their having satisfied all other requirements laid down in these regulations.

Final Examination

12. (1) Students are required to sit for a Final Examination focusing on the three areas of study covered in the study-units and shall consist of not more than three papers. A pass mark in the Final Examination is a prerequisite for the award of the Certificate.

(2) To be eligible to sit for the Final Examination students must have obtained at least the minimum number of credits specified in paragraph (2) of regulation 6.

(3) The Final Examination shall be assessed according to the grades set out in paragraph (1) of regulation 9.

(4) Students who fail the Final Examination shall be allowed to re-sit the Final Examination only once, within a period of six months.

Results

13. The names of students who qualify for the award of the Certificate shall be published in a list in alphabetical order.

Status of the Certificate

14. The Certificate Course is intended specifically for lecturing staff employed at the Institute of Tourism Studies of the Ministry of Tourism at the time of the commencement of the Course. The Certificate is not equivalent to the Postgraduate Certificate in Education or to the Bachelor of Education (Honours) degree awarded by the University, or to the Teacher's Certificate awarded by the Teachers' Training Colleges.