

SUBSIDIARY LEGISLATION 327.18

**STATUTE FOR THE MATRICULATION AND
SECONDARY EDUCATION CERTIFICATE
EXAMINATIONS**

3rd October, 2014

*LEGAL NOTICE 349 of 2014, as amended by Legal Notices 413 of 2021
and 103 of 2023.*

1. (1) The title of this Statute is the Statute for the Matriculation and Secondary Education Certificate Examinations. Citation and interpretation.
- (2) "Examinations" means various forms of assessment.
2. This statute shall be applicable from 2 June 2014 onwards. Applicability.
3. (1) There shall be a Matriculation Examination held at two levels: Advanced (AM) and Intermediate (IM), a Secondary Education Certificate (SEC) Examination and a Secondary Education Applied Certificate Examination (SEAC). General.
Substituted by:
L.N. 413 of 2021.
- (2) In each year there shall be continuous assessment and two sessions of the Examinations as specified in the syllabi and learning and assessment programmes.
- (3) The Examinations and continuous assessment shall be under the control of a Matriculation and Secondary Education Certificate Examinations Board (MATSEC Board) appointed in terms of article 4 (2).
4. (1) The functions of the Matriculation and Secondary Education Certificate Examinations Board shall be: The Matriculation
and Secondary
Education
Certificate
Examinations
Board.
Substituted by:
L.N. 413 of 2021;
L.N. 103 of 2023.
- (i) to make recommendations to Senate regarding regulations required for the proper conduct of the Examinations and continuous assessment;
 - (ii) to conduct the Examinations and continuous assessment in accordance with the regulations approved by Senate;
 - (iii) to make recommendations to Senate regarding syllabuses and learning and assessment programmes which would be prepared after consultation with curriculum experts from the schools, the Directorates of Education, the University of Malta (UM), the Malta College of Arts, Science and Technology (MCAST) and the Institute for Tourism Studies (ITS), as appropriate;
 - (iv) to make recommendations to Senate regarding the appointment of syllabus and learning and assessment programme panels, paper setters' panels, markers' panels and external and standards verifiers, as appropriate;

- (v) to make recommendations to Senate on all matters related to assessment and examinations and on relevant matters referred to it; and
- (vi) to make recommendations to Council regarding resources so that the MATSEC Board shall execute all its functions.

(2) The Matriculation and Secondary Education Certificate Examinations Board (the “Board”) shall consist of twelve members and a chair as follows:

- (i) a Chair (the Rector or nominated deputy);
- (ii) three members of the academic staff appointed by the Senate of the University;
- (iii) one member appointed by the Council of Institutes of MCAST;
- (iv) one member appointed by the Institute for Tourism Studies;
- (v) two members from the Directorates of Education appointed by the Minister responsible for education;
- (vi) one member nominated by, and from, the membership of the Church Schools Association;
- (vii) one member nominated by, and from, the membership of the Independent Schools Association;
- (viii) one representative from the trade union representing the largest number of teachers duly warranted by the Council for the Teaching Profession (as it may be reconstituted from time to time) in terms of the applicable law;
- (ix) the Executive Director of MATSEC; and
- (x) the Registrar.

(3) The Secretary of the Board shall be the Registrar or nominated deputy.

(4) The number of members required to form a quorum shall be seven. All Board members shall have the power to deliberate and decide on any matter brought before the Board in accordance with its remit hereunder. In the absence of unanimous approval by the Board members on any matter on which it deliberates, decisions may be validly taken if supported by a minimum of fifty percent plus one of all Board members present at any board meeting, subject to quorum.

(5) The Vice-Chair shall be the Executive Director of MATSEC.

(6) Members shall be appointed for a term of three years, which may be renewed.

Regulations and
syllabi.
Substituted by:
L.N. 413 of 2021.

5. Regulations made by Senate for the examinations leading to the Matriculation and Secondary Education Certificates and the syllabi or learning and assessment programmes for each subject shall normally be published each year. Advanced and Intermediate Level syllabi shall

normally be published two years in advance of the final assessment.
SEC and SEAC syllabi and learning and assessment programmes shall
normally be published three years in advance of the final assessment.

6. Expressly notwithstanding Articles 2.2 (a) and (c) of Statute 6 –
the Principal and Other Officers of the University (Schedule 2 of the
Education Act – Cap. 327), certification attesting to the performance of
candidates in examinations leading to the Matriculation and Secondary
Education Certificates shall bear the signature of the Executive Director
of MATSEC.

Certification.
Added by:
L.N. 413 of 2021.